



**LeasePlan Deutschland GmbH
Abt. Gebrauchtwagen-Logistik
Hellersbergstr. 10 b
41460 Neuss**

**Please complete this form and return it to
the address shown on the left or**

by fax: +49 (0) 2131/13 26 88-122
by email: gwlogistik@leaseplan.de

If you have any questions, please call:
+49 (0) 21 31/132-705

RETURN OF VEHICLE NOTICE

I am returning the following leasing vehicle:*

Number plate

Type of vehicle

Actual mileage

Date of return

Please return the following items with the vehicle:

- Vehicle document (identification card or registration certificate Part 1) Keys
 Service booklet Summer tyres

If any of these items are no longer in your possession, please notify us of their whereabouts.

The following information **must** be provided:

Return of vehicle location at:

Collection location: Car dealer/Company/Driver

Street

Postal code City

Contact

Phone or mobile phone no.

*Please note that our shipping partner has 10 days from the return notice date for pick-up of the vehicle. The vehicle should be kept ready for pick-up for this period of time.

Date/Signature of driver

IMPORTANT NOTE

- Please complete this form only if your contract has expired and the vehicle is to be returned to LeasePlan.
Prior to returning the vehicle, remove all personal items from the vehicle.
- It is not permissible to remove radio and telephone antennae.
- It is permissible to remove additional loudspeakers or phone holders installed by you only if you ensure that the vehicle is returned to its original condition.
- Please remember to return the TravelCards to the following addresses after destroying the magnetic strip.
It is not permissible under any circumstances to surrender the TravelCards to the driver of the shipping agency.

Aral Aktiengesellschaft
European Fleet Services
Wittener Str. 45
44789 Bochum

euroShell Deutschland GmbH
Postfach 60 04 44
22204 Hamburg